Eighth: Other Periodical Data

1- Main Data for Bank’s Registration

Provide QCB with the data essential for the banks operating in Qatar according to annex no. (119), in hard copy and soft copy in excel sheet for banks’ licenses annual renewal.

Banks must provide QCB with these data annually at the end of October of each year.

2- Obligatory Reserve Requirement

In accordance with the instructions in page no. (44)

2/1 Banks shall provide Public Debt, and Banking Affairs and Issuing Department at QCB with the statement no. (2), annex no. (1), signed by the bank senior officer, including the daily balances of total deposits and their average for the mentioned period in item (1) in the 13th day of each month.

2/2 Public Debt, and Banking Affairs and Issuing Department is responsible for calculating the value of the due amount for each bank to hold as required reserve in thousand Qatari Riyals (approximate the fraction to a higher digit), according to the statement submitted by the bank of the required ratio. Banks are to be notified on the 14th day of each month.

3- Monthly Movement of Defaulted Debts

All banks should provide the Research and Monetary Policies Department with the detailed monthly movement of the defaulted debts using the credit facilities system in accordance with QCB’s letter no. (195-2006) according to the attached table annex no. (14), from December 2006.

4- Credit Risk System (updated credit risk management system)

Please consider credit risk system instructions in page no. (362) item (2) on the Credit Risk System electronic file as in annex (56) and the electronic file of the Credit Risk Management as stated in the technical instructions in circular no. (145/2007).
5- **Financial Stability and Statistics Data**

All banks should provide the Financial Stability and Statistics Department with the following monthly and quarterly data:

5/1 Monthly Data (As from January 2009):

A- Financial stability data according to tables No. (1) up to (18) in annex no. (140).

B- Credit classification by economic sectors (activities) according to tables in annex no. (2).

C- Average Interest rate (Return) according to tables in annex no. (4).

D- Value of transactions conducted through:

   - ATM and credit cards issued by the bank for residents and used abroad.
   - ATM and credit cards issued outside Qatar for non-residents and used through the bank.
   - Government letter of credits (Government purchases from abroad)

E- Kindly provide Financial Stability and Statistics Department with data related to letters of credits opened during the period from 1/1/2008 to 30/6/2009 by filling up the table attached hereto annex no. (145). The said table should be sent monthly to QCB as from 31/7/2009 within one week following the above mentioned period. Refer to circular no. (61/2009).

F- Accounts for charity purposes Circular 28/2009:

   As per article (79) of QCB decree law no 33 of 2006, kindly provide us with monthly data relating to accounts of charity purposes which is being used to transfer money abroad as from the beginning of 2009 to be used in preparing the Qatar Balance of payments.

G- QCB Portal Activation

QCB shall update Qatar’s balance of payment through QCB Portal.

Kindly add data related to balance of payment forms as from year 2011 on monthly basis and forward data to QCB by hand until further notification to banks.

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H- Form (w) monthly survey questionnaire for international investment position as per table attached to annex no. (11).

5/2 Quarterly Data (As from the first Quarter of 2009)
A- Balance of payments data according to tables in annex no. (11).
B- Letters of credit value including the following information:
   - Imports value (FOB)
   - Freight expenses
   - Insurance expenses
   - Type of carrier (resident - non-resident)
   - Type of Insurance Company (resident – non-resident)
C- Banking Lending Survey, circular no. (7/2010)
   Referring to the above mentioned, kindly fill up banking lending survey on QCB Portal before end of January 2010 and continue upload the lending survey data on a quarterly basis during the two weeks after end of each quarter.
D- Transactions outside Qatar (national banks), (circular no. 22/2010)
   Kindly fill up attached tables in annex no. (149) and send them quarterly before ending of the 15th day of the following month as from data of March 2010.
E- Banking Lending Activities:
   kindly fill up tables attached to annex no. (158) and forward them on quarterly basis before 15th day of the following month as from data of quarter ended in September 2010. Note that a copy shall be sent by email to the officer in charge for following up with The Financial Stability Department.
F- Quarterly Data
   Establishing Data Base at Financial Stability Department for banking sector employees in Qatar (circular no. 61/2009).
   QCB is willing to establish data base for all employees at the banking sector in Qatar, as such all HR departments at banks should fill up the attached table no
(1) to (7) in annex no. (144) in an accurate manner considering the various information systems used by banks and employees details.

Kindly provide Financial Stability and Statistics Department with the required data, possibility of application, obstacles, and period required to change the information systems, if any, within 15 days as from the date of issuing the circular. The required data shall be sent quarterly via QCB portal before the 15th day of next month as from statements of 30/9/2012.

5/3 “Biannual Data” Consumer loans Annex (167)

6- Consolidated Supervision Instructions on National Banks, their External Branches and Subsidiaries

6/1 Monthly statement and reports as from August 2009 by deadline of the 15th day of every month:
   A- Financial statement for each branch abroad and consolidated financial statements for the bank and its branches abroad.
   B- Following reports for each branch abroad, and each subsidiary, in addition to consolidated report for the group, branches, and subsidiaries.
   • Liquidity Ratio Report
   • Credit Ratio Report
   • Real estate finance ratio report
   • Financial Investment Ceilings Report

6/2 Quarterly statements and reports as from September 2009 by maximum deadline of the 20th day of the month following the statements month:
   • Financial statements for each subsidiary
   • Consolidated financial statements for the bank group, branches abroad, and subsidiaries according to forms in the Instructions book.
7- Treatment of Bad Debits
   Treatment of bad debits should be done once at the end of the year and data of such debits to be sent to QCB as per Forms in annex 163 and 164 within the deadline by end of October each year.

8- Major Shareholders
   QCB shall be provided with a detailed list of the major shareholders mentioned in item (Credit Facilities to related parties) page no. (188) hereof, annex no. (13), in 31th December each year, and the deadline shall be end of January of the next year (filling instructions in page no. (637)).

9- Qatarization in the Banking System:
   Banks should provide QCB with the number of the Qatars and non Qatars employees at the end of May 2012. All banks must provide the said data periodically at the end of each year item 20/2 page no. (444).